

NOTICE OF SPECIAL MEETING OF:

PORTOFINO BAY PROPERTY OWNERS' ASSOCIATION

Date: Thursday, August 22, 2019
Time: 7:30 pm
Place: Waterstone Grand – 4002 Waterstone Way; Homestead, FL

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Place: Waterstone Grand (4002 Waterstone Way)

President's Report – Roll call, Establishment of Quorum of Directors, Call to order. Discuss proper procedure and conduct for meeting and holding any audience comments until open forum.

- **Note that special meeting is called for the purpose of the items on this agenda only** – No other business should be discussed.
- Announcements - Please Silence or Turn off Mobile Phones during the meeting.

Secretary's Report – Ensure meeting sign-in sheet.

Management Report – Any Board Concerns & Issues

On Site Assistant Report (Craig)

- Any Updates since last regular meeting

Committee Reports

1. **Architectural Control Committee (ACB)**

New Business

- Domex Estimate
- Management Contract
- Onsite Concierge Manager
- Transition Plan
- Resident Appeal for Fine Assessments and / or Fees

Announcements - Next Regular Meeting – Thursday, September 19, 2019

Adjournment (by Motion)

