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**NOTICE OF SPECIAL MEETING OF:**  
**PORTOFINO BAY PROPERTY OWNERS' ASSOCIATION**

**Date:**        Thursday, September 26, 2019  
**Time:**         7:30 pm  
**Place:**        Waterstone Grand – 4002 Waterstone Way; Homestead, FL

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**Place:**        Waterstone Grand (4002 Waterstone Way)

**Chair's Report** – Roll call, Establishment of Quorum of Directors, Call to order. Discuss proper procedure and conduct for meeting and holding any audience comments until open forum.

- **Note that special meeting is called for the purpose of the items on this agenda only** – No other business should be discussed.
- Announcements - Please Silence or Turn off Mobile Phones during the meeting.

**Secretary's Report** – Ensure meeting sign-in sheet.

**New Business:**

- Appoint Board Member to Vacant Position

**Announcements - Next Regular Meeting – Thursday, October 17, 2019**

**Adjournment (by Motion)**

